

APPENDIX 8

MANDATORY DISCLOSURE

Mandatory Disclosure : 20.02.2018

1.	AICTE File No.	TN-010/MBA/2009-10/2008 Southern/1-3324899417/2017/EOA
	Date & period of last approval	12.06.2009, 30.03.2017 ; 1 year
2.	Name of the Institution	Karpaga Vinayaga Institute of Management(KIM)
	Address of the Institution	J.J. Nagar, Sivapuram Post, Thirumayam - Taluk, Pudukkottai.- District
	City & Pin Code	Pudukkottai – 622 422
	State / UT	Tamilnadu
	Longitude & Latitude	78.816667 & 10.383333
	Phone number with STD code	04322 – 261802, 261448
	FAX number with STD code	04322 – 260103
	Office hours at the Institution	9.30 a.m. To 5.30 p.m.
	Academic hours at the Institution	9.30 a.m. To 4.00 p.m.
	Email	kimpdkt@gmail.com
	Website	kim.kvet.in
	Nearest Railway Station(dist in Km)	Pudukkottai (3 km)
	Nearest Airport (dist in Km)	Tiruchirappali (50 km)
3.	Type of Institution	Private – Self Financed
	Category (1) of the Institution	Non Minority

	Category (2) of the Institution	Co - Ed.
4.	Name of the Organization running the Institution	Karpaga Vinayaga Educational Trust
	Type of the organization	Trust
	Address of the organization	3108, East Second Street Pudukkottai – 622 001
	Registered with	Sub-Registrar’s office, T.Nagar, Chennai.
	Registration date	25.08.1993
	Website of the organization	kvet.in
5.	Name of the affiliating University	Anna University
	University Address	Sardhar Pattel Road, Guindy, Chennai – 600 025
	Website	www.annauni.edu
	Latest affiliation period	1 year
6.	Name of Principal / Director	Dr. B.Anitharani
	Exact Designation	Director
	Phone number with STD code	04322 – 260806
	FAX number with STD code	04322 – 260103
	Email	anithadharani@gmail.com
	Highest Degree	Ph.D.
	Field of specialization	Human Resource Management
7.	Governing Board Members	Enclosure – 1
	Frequency of meetings & date of last meeting	As and when required : 22.01.2018

8.	Academic Advisory Body	Enclosure - 2		
	Frequency of meetings & date of last meeting	As and when required : 25.01.2018		
9.	Organizational Chart	Enclosure – 3		
10.	Student feedback mechanism on Institutional Governance/faculty performance	Available through students feed back questioner and through quality assurance cell		
11.	Grievance redressal mechanism for faculty, staff and students	STUDENTS AND FACULTY REPRESENT THE GRIVENCIES IF ANY THROUGH THE COMMITTEE (i.e. QUALITY CIRCLE) CONSTITUTED FOR THIS PURPOSE.		
12.	Name of the Department	Management		
	Course	MBA		
	Level	Post Graduate		
	1st Year of approval by the Council	2009 – 2010		
	Year wise Sanctioned Intake	120 every year		
	Year wise Actual Admissions	2017-2018 20	2016-2017 14	2015-2016 18
	Cut off marks – General quota	50%		
	% Students passed with Distinction.	2017-2018 13	2016-2017 07	2015-2016 16
	% Students passed with First Class	2017-2018 07	2016-2017 07	2015-2016 01
	Students Placed	2017-2018 0	2016-2017 0	2015-2016 11
	Average Pay package, Rs./Year	2.4 Lakhs		
	Students opted for Higher Studies	2		
	Accreditation Status of the course	Not Accredited		

	Doctoral Courses	No
	Foreign Collaborations, if any	Nil
	Professional Society Memberships	Nil
	Professional activities	“DIVULGARE” - a News Letter released by the Institution every half early
	Consultancy activities	Nil
	Grants fetched	Nil
	Departmental Achievements	<ul style="list-style-type: none"> • Soft Skills Programme to mould the overall personality of the Students. • “Sadhana” an Inter Collegiate Man Meet conducted every year • An Off-Campus Programme for II PG Students arranged at New Delhi every year • Frequent Industrial Visits conducted • Every Year Our Students are securing University Ranks • More number of Guest Lecture and Seminar Programmes are arranged • Ethnic Day Celebration is conducted every year in the month of January to inculcate the old tradition and culture of Our Nation. • Sports Competitions are organized for Students to develop the interest in Sports and Games
13.	Distinguished Alumni Name of Teaching Staff*	Not applicable
	Designation	
	Department	
	Date of Joining the Institution	
	Qualifications with Class/Grade	
	Total Experience in Years	

Papers Published
Papers Presented in Conferences
PhD Guide? Give field & University
PhDs / Projects Guided
Books Published / IPRs/ Patents
Professional Memberships

	Consultancy Activities	
	Awards	
	Grants fetched	
	Interaction with Professional Intuitions	
14.	Admission quota	
	Entrance test / admission criteria	Through entrance test
	Cut off / last candidate admitted	50%
	Fees in rupees	Rs.30,000/- per term
	Number of Fee Waivers offered	Rs.5,000/- per semester for Alumni
	Admission Calendar	Available
	PIO quota	No
15.	Infrastructural information	Enclosure - 5
	Classroom/Tutorial Room facilities	
	Laboratory details	
	Computer Centre facilities	
	Library facilities	
	Auditorium / Seminar Halls / Amphi	
	Cafeteria	
	Indoor Sports facilities	
	Outdoor Sports facilities	

	Gymnasium facilities	
	Facilities for disabled	
	Any other facilities	
16.	Boys Hostel	Sharing with other institutions run by the trust
	Girls Hostel	
	Medical & other Facilities at Hostel	
17.	Academic Sessions	
	Examination system, Year / Sem	Semester
	Period of declaration of results	One month from the date of completion of examination
18.	Counseling / Mentoring	Tutorial system followed
	Career Counseling	Available
	Medical facilities	Available
	Student Insurance	Yes
19.	Students Activity Body	Yes
	Cultural Activities	Yes
	Sports activities	Yes
	Literary Activities	Yes
	Magazine / Newsletter	Institution comes out with biannual newsletter "DIVULGARE"
	Technical activities / Tech Fest	"SADHANA" a State Level Inter Collegiate Man Meet conducted every year
	Industrial Visits / Tours Alumni	Arranged Every Year

	Alumni activities	Alumni Meeting conducted once in a year
20.	Name of the Information Officer for RTI	Mr. D.Sarkuna Raja
	Designation	System Administrator
	Phone number with STD code	04322 – 261802
	FAX number with STD code	04322 – 260103
	Email	kimpdkt@gmail.com



Class Room



Tutorial Room



Journal Section



Reading Room



Stack Room



Computer Centre



Seminar Hall



Cafeteria



Gym



Director Room



Board Room

Enclosure 1 Governing Board Members

Details of the Members of the Karpaga Vinayaga Educational Trust, Pudukkottai

S. No	Name	Address	Date of Birth	Trustee Since	Educational Qualification	Occupation	Trust Designation
1.	Mrs. R.Saroja Regupathy W/o.S.Regupathy	104, Dr.Ambedhkar Road, Kodambakkam, Chennai – 600 024	10.10.1949	15.07.1996	B.Sc.	Managing the affairs of the Trust	Managing Trustee
2.	Er. S.Valliappan S/o. A.N.Sevugan Chettiar	37-A, Murugan Nagar, Mettur Dam, Salem Street	03.08.1945	25.08.1993	B.E., M.I.E.	Building Promoters	Chairman & Trustee
3.	Mr. N.Subramanian S/o.V.Nachiappan Chettiar	2801, East 1 st Street, Pudukkottai – 622 001.	29.05.1966	20.12.1993	B.Sc., L.L.B.	Managing the affairs of J.J. College of Arts and Science Pudukkottai- 622 422	Secretary & Trustee
4.	Dr. R.Annamalai S/o. S.Regupathy	104, Dr.Ambedhkar Road, Kodambakkam, Chennai – 600 024	09.12.1974	20.12.1993	M.B.B.S. MS (Ortho) MCH (UK)	Orthopedic Surgeon Managing the affairs of Karpaga Vinayaga General Hospital , Karpaga Vinayaga Institute of Dental Sciences, Karpaga Vinayaga Institute of Medical Sciences,	Trustee

5.	Dr. S.Kavitha W/o.Subramanian	2801, East 1 st Street, Pudukkottai – 622 001.	18.03.1972	20.12.1993	B.Com., M.Com., L.L.B., Ph.D	Managing the affairs of College of Education & College of Nursing & KIM	Trustee
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Enclosure II

Academic Advisory Body

KARPAGA VINAYAGA INSTITUTE OF MANAGEMENT (KIM)

J.J. Nagar, Sivapuram, Pudukkottai - 622 422, Tamilnadu

MBA PROGRAMME

S.No.	Name	Details	Academic Background
1.	Mr. N. Subramanian	Trust Representative	B.Sc., L.L.B.,
2.	Dr. S. Kavitha	Trust Representative	M.Com.,M.Phil., Ph.D.
3.	Mr. J. Parasuraman	Academician	M.B.A.,
5.	Dr.B.Anitha Rani	Director	M.B.A., Ph.D.
6.	Mr.Shankar	Assistant Professor	M.B.A.

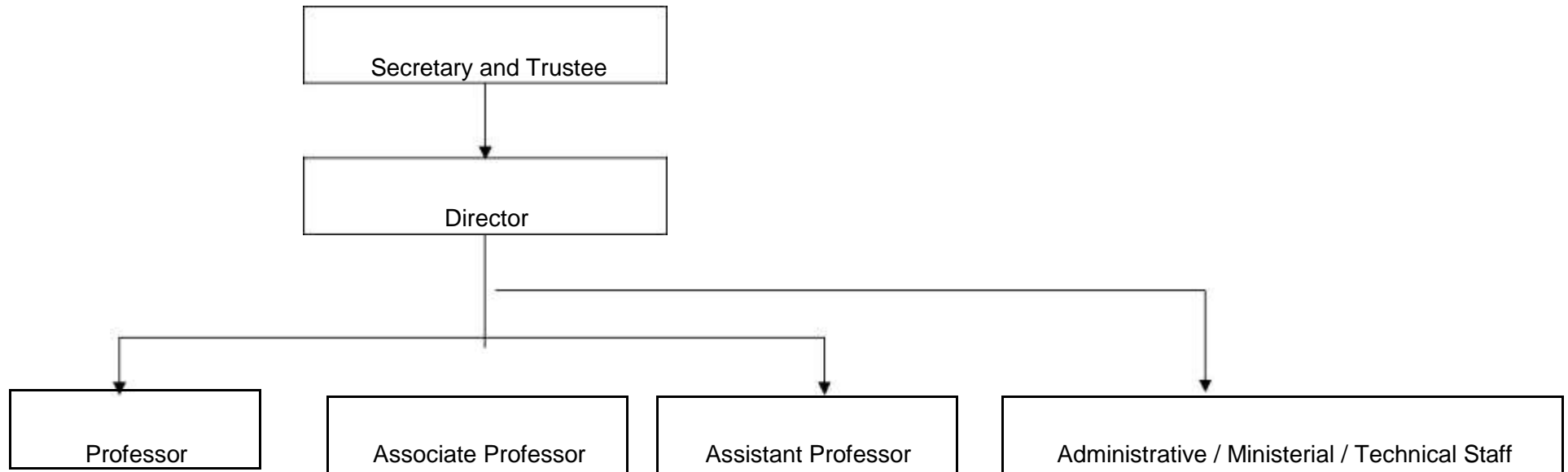
Enclosure III

ORGANISATIONAL CHART

KARPAGA VINAYAGA INSTITUTE OF MANAGEMENT (KIM)

J.J. Nagar, Sivapuram, Pudukkottai - 622 422, Tamilnadu

MBA PROGRAMME




Bio Data

Name of the Teaching Staff	:	Dr.B.Anitha Rani	
Designation	:	Director	
Department	:	Management	
Date of Joining the Institution	:	24.12.2013	
Qualifications with Class/Grade	:	M.B.A., M.Phil., Ph.D.	
Total Experience in Years	:	14 years	
Papers Published	:	3	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	Reddignton Foundation for CSR BHEL, Thirumayam, Pudukkottai District	


Bio Data

Name of the Teaching Staff	:	Dr.K.Uma	
Designation	:	Associate Professor	
Department	:	Management	
Date of Joining the Institution	:	26.06.2011	
Qualifications with Class/Grade	:	M.Com, M.B.A., Ph.D.	
Total Experience in Years	:	21 years	
Papers Published	:	10	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	3	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	


Bio Data

Name of the Teaching Staff	: Dr.K.Punitha	
Designation	: Associate Professor	
Department	: Management	
Date of Joining the Institution	: 01.09.2016	
Qualifications with Class/Grade	: M.C.S., M.Com, M.B.A., Ph.D.	
Total Experience in Years	: 22 years	
Papers Published	: 2	
Ph.D. Guide – Give Field & University	: NIL	
Ph.D./Projects Guided	: NIL	
Books Published/IPRs/Patents	: NIL	
Professional Memberships	: NIL	
Consultancy Activities	: NIL	
Awards	: NIL	
Grants Fetched	: NIL	
Interaction with Professional Institutions	: NIL	

Bio Data

Name of the Teaching Staff	:	Dr.S.A.Sirajudeen	
Designation	:	Associate Professor	
Department	:	Management	
Date of Joining the Institution	:	03.08.2015	
Qualifications with Class/Grade	:	M.A., M.B.A., Ph.D.	
Total Experience in Years	:	22 years	
Papers Published	:	2	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	Best Teacher Award received from St.Joseph's College, Tiruchirappalli	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	


Bio Data

Name of the Teaching Staff	:	Dr.G.Deepa	
Designation	:	Assistant Professor	
Department	:	Management	
Date of Joining the Institution	:	09.01.2017	
Qualifications with Class/Grade	:	M.Com., M.B.A., Ph.D.	
Total Experience in Years	:	8 years	
Papers Published	:	2	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	


Bio Data

Name of the Teaching Staff	:	Ms.S.Arockia Rosy	
Designation	:	Assistant Professor	
Department	:	Management	
Date of Joining the Institution	:	01.09.2016	
Qualifications with Class/Grade	:	M.B.A., M.Phil.	
Total Experience in Years	:	3 years	
Papers Published	:	NIL	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	


Bio Data

Name of the Teaching Staff	:	Mr.R.Manimaran	
Designation	:	Assistant Professor	
Department	:	Management	
Date of Joining the Institution	:	04.01.2016	
Qualifications with Class/Grade	:	M.B.A.	
Total Experience in Years	:	15 years	
Papers Published	:	2	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	


Bio Data

Name of the Teaching Staff	: Ms.S.Vijayalakshmi	
Designation	: Assistant Professor	
Department	: Management	
Date of Joining the Institution	: 01.08.2013	
Qualifications with Class/Grade	: M.B.A., M.Phil.	
Total Experience in Years	: 4 years	
Papers Published	: NIL	
Ph.D. Guide – Give Field & University	: NIL	
Ph.D./Projects Guided	: NIL	
Books Published/IPRs/Patents	: NIL	
Professional Memberships	: NIL	
Consultancy Activities	: NIL	
Awards	: NIL	
Grants Fetched	: NIL	
Interaction with Professional Institutions	: NIL	


Bio Data

Name of the Teaching Staff	:	Mr.Shankar	
Designation	:	Assistant Professor	
Department	:	Management	
Date of Joining the Institution	:	18.08.2011	
Qualifications with Class/Grade	:	M.B.A.	
Total Experience in Years	:	14 years	
Papers Published	:	NIL	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	

Bio Data

Name of the Teaching Staff	:	Ms.S.P.Ameertha	
Designation	:	Assistant Professor	
Department	:	Management	
Date of Joining the Institution	:	03.02.2016	
Qualifications with Class/Grade	:	M.B.A., M.Phil.	
Total Experience in Years	:	2 years	
Papers Published	:	NIL	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	

Bio Data

Name of the Teaching Staff	:	Dr.S.Priyadharshini	
Designation	:	Assistant Professor	
Department	:	Management	
Date of Joining the Institution	:	19.01.2011	
Qualifications with Class/Grade	:	M.Sc., M.B.A., Ph.D.	
Total Experience in Years	:	7 years	
Papers Published	:	5	
Ph.D. Guide – Give Field & University	:	NIL	
Ph.D./Projects Guided	:	NIL	
Books Published/IPRs/Patents	:	NIL	
Professional Memberships	:	NIL	
Consultancy Activities	:	NIL	
Awards	:	NIL	
Grants Fetched	:	NIL	
Interaction with Professional Institutions	:	NIL	

Bio Data

Name of the Teaching Staff	:	Mr.M.Karthikeyan
Designation	:	Assistant Professor
Department	:	Management
Date of Joining the Institution	:	10.04.2017
Qualifications with Class/Grade	:	M.B.A.
Total Experience in Years	:	3 years
Papers Published	:	NIL
Ph.D. Guide – Give Field & University	:	NIL
Ph.D./Projects Guided	:	NIL
Books Published/IPRs/Patents	:	NIL
Professional Memberships	:	NIL
Consultancy Activities	:	NIL
Awards	:	NIL
Grants Fetched	:	NIL
Interaction with Professional Institutions	:	NIL